

## INVITATION FOR BID

Sealed bids for the purchase of a trailer mounted portable rotary fan press for Contract No. **GOTL 12-01 Portable Rotary Fan Press Procurement Contract** will be received by the Village of Geneva-On-The-Lake, 4929 South Warner Drive, Geneva-On-The-Lake, Ohio 44041 on **March 1, 2012, until 11:00 A.M.**, at which time they will be publicly opened and read aloud. This Contract is an equipment procurement contract having an estimated cost of \$150,000.

Bidding Documents may be examined at the following locations: Herbert, Rowland & Grubic, Inc., 3755 East State Street, Hermitage, PA 16148, during weekday office hours from 9:00 A.M. to 4:00 P.M.; and at the office of Village of Geneva-On-The-Lake, 4929 South Warner Drive, Geneva-On-The-Lake, Ohio 44041 during weekday office hours of 9:00 A.M. to 3:00 P.M.

Printed Contract Documents must be obtained from the office of:

En-Ser Reprographics Company, Inc.  
3707 Market Street  
Youngstown, Ohio 44507  
Phone: 866.246.9096 FAX: 330.788.6713  
E-Mail: [info@en-serreprographics.com](mailto:info@en-serreprographics.com)

for a non-refundable cost of \$35.00 (includes shipping). **Checks shall be made payable to Herbert, Rowland & Grubic, Inc.**

All questions about the meaning or intent of the Bidding Documents are to be sent in writing to Herbert, Rowland & Grubic, Inc. (FAX # 724-983-1804) in accordance with the Instructions to Bidders.

Each bid shall be accompanied by a Certified Check or Bid Bond in an amount of not less than ten percent (10%) of the bid total.

The Bid Guaranty may be of two (2) forms:

1. A Bid Guaranty and Contact Bond using the form in the Contract Documents (the amount of the bid does NOT have to appear on this form).
2. A certified check, cashier's check or letter of credit in favor of the **Village** in the amount of 10% of the bid. If the contract is awarded, a Contract Bond will be required, which is 100% payment and performance bond.
3. If you are an out-of-state corporation wishing to submit a bid for this project, you must submit an Ohio Certificate of Good Standing and the name and address of your Ohio Statutory Agent with your bid documents.

Only Minority Business Enterprises certified by the Equal Employment Opportunity Coordinator of the Department of Administrative Services in accordance with the rules adopted under Division (B)(1) of Section 123.15.1 of the Revised Code and listed by the director under Division (B) of Section 125.08 of the Revised Code shall be qualified to bid.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experience on projects of similar size and complexity, and a complete listing of all subcontractors to be used.

All contractors and subcontractors involved in the project will, to the extent practicable, use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972, and Governor's Executive Order 84-9 shall be required.

**DOMESTIC STEEL USE REQUIREMENTS AS SPECIFIED IN SECTION 153.011 OF THE REVISED CODE APPLY TO THIS PROJECT. COPIES OF SECTION 153.011 OF THE REVISED CODE CAN BE OBTAINED FROM ANY OF THE OFFICES OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES.**

The Village of Geneva-On-The-Lake reserves the right to waive any defects, errors, omissions, mistakes, informalities, to accept any bid or combination of bids that are deemed to be in the best interest of the Authority and to reject any or all proposals.

After the award of the contract let by competitive bid and prior to the time the contract is entered into, bidders shall submit the affidavit required by the Ohio Revised Code, Section 5719.042 that the bidder was not charged with any delinquent personal property taxes in Ashtabula County, Ohio.

No Bidder may withdraw his bid for a period of 60 days after the scheduled closing time for the receipt of bids.

VILLAGE OF GENEVA-ON-THE-LAKE

Jim Hockaday, Administrator

Advertise: February 9, 2012  
February 16, 2012