

Randolph Township Regular Trustee Meeting Thursday, March 26, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to approve the previous minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, F. Rodenbucher, T. Baker, B. Wagner, B. Patrick, B. Carter, Chief Lang, G. Harrison, L. Klodt

Old Business

Roger has not heard from Chris Meduri regarding the Gunthier Trust. A few residents had some concerns about property not restored as promised. Roger contacted Mike with the construction company doing the work who stated that he is finished according to what he was told to do. The area was videotaped before and after for reference. Roger stated that the fax machine at the administration office is not working properly and we should consider our new copier lease. The new copiers have fax capability. The three quotes were comparable in cost. Gary feels we should continue with ComDoc since we have had good service with them in the past. Roger moved to update our lease contract for copiers at the administration building and the fire department with ComDoc. Gary seconded. Discussion: Roger stated that the cost drops with the length of the contract. Mike and Roger feel that a 48 month lease is long enough. Roger amended his motion to update our lease contract for copiers at the administration building and the fire department with ComDoc for copier model 2550 for \$420 per month for 48 months. Gary seconded.

09-071 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger contacted Candy Deffenbaugh regarding our grants. She has not been charging us, but has been looking for possible grants. Nothing has come up yet with the list provided. There is a possible USDA grant for the Farmers Market. The Farmers Market meeting was well attended. Candy suggested the market needs to be in a more visible place such as the Old School Park. She is going to move forward to apply for the grant. Mike is concerned that there is no electric service for the vendors at the park. The grant needs to have a specific location. The grant is for training and marketing with a minimum amount of \$2,500 up to \$100,000. Dan stated it is a two year grant. Mike asked about the need for restrooms. Dan stated that most open markets do not have restrooms. Gary feels we should springboard it at the SC/CC complex. The grant needs to be applied for by the end of April. Mike feels we should apply for the grant. Gary still feels we should try it first before jumping in. Mike agrees with Gary that maybe we should try it first at SC/CC. Roger moved to continue our contract with Candy Deffenbaugh to apply for the USDA grant for the Farmers Market. Gary seconded. Discussion: Gary asked how much it will cost. Roger stated that she charges on an hourly basis. Roger did not ask how much time but feels we are still under our initial \$500 appropriation. Roger amended his motion to continue our contract with Candy Deffenbaugh, not to exceed our initial appropriation of \$500, to apply for the USDA grant for the Farmers Market. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

09-072

Roger spoke about Code Red. He had a teleconference with Kim Merckle this morning. Roger spoke to Candy about this venture who suggested that a grant may be available for the alert system. The Code Red system has two alert systems. One system is the emergency notification system which would cost \$5,000 per year for a town our size with 12,500 base minutes. The other system is the weather notification which is through the National Weather Service which would cost \$5,000. Both systems together would cost \$7,500 annually. There is no charge for notification from the National Weather Service. Roger is not looking to sign up tonight, but is interested in the weather alert. Mike is concerned about obtaining phone numbers and cell phone numbers. Roger stated that individuals will have the opportunity to sign up. Mike feels we should investigate this further. Chief Lang feels that there are many benefits, but it is costly. Roger agrees and still needs to discuss the cost and budget with Mary. Roger stated that the cost would not increase over time. Mike feels it is better than putting up sirens. Roger received preliminary drawings from Joe Mosyjowski regarding the fire station access. Roger feels we need to deal with this as soon as possible. Mike stated that there is an issue with the grade from 44 and fire station doors (which is about 2 feet). Mike feels we should have Joe finish a spec sheet and move on this quickly. Discussion continued regarding the submitted drawings.

Gary asked about our satisfaction with the finish work from the sewer installation. The trustees agree that the finish work is not up to our standard. Mike stated that the asphalt apron at the Old School Park, the gazebo area and the lot across from the fire station needs to be addressed. Roger stated that a tree needs to be replaced at the gazebo. Dan will contact Water Resources regarding these issues. The trustees will meet with them if necessary.

Gary moved to participate in the Memorial Day Parade as we have in the past. Roger seconded.
09-073 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary asked if anyone was here from the ball teams. Mike will contact Troy Manion and get clarification on the issue. Mike asked about the lighting at Moyer Field. Roger is all for it. Gary feels we need to get the information about the night games before moving forward.

Gary contacted two other sign companies and received quotes; Northcoast for \$625 per sign and Graphic Expressions in Streetsboro \$765 per sign. The quote from Kingsway Sign in Hartville is \$650 per sign. Mike asked about delivery time. Gary stated that we should have it in about one month. Gary explained the differences in the sign material. Mike is in favor of moving ahead with this project. The sign samples were passed around to those in attendance.

Gary talked about the Schroeder Road OPWC road project. He worked with Larry on some figures arriving at \$267,000. This was an Issue 2 project in 1998. Gary feels since it already has a good base we could chip and seal, ditch and stripe it for \$106,000. By using the OPWC grant we would have to pay \$133,500. Gary feels we should not file for Issue 2 funds. Mike feels that we should apply since the funds will dry up eventually. There is a grade difference at Schroeder and Luli Roads and that would be corrected. Mike and Roger both feel we should apply for Issue 2. Roger stated that we should do whatever we can to get back the tax money we pay and one way is through Issue 2. Roger stated that just because we apply doesn't mean we will get it. Gary does not feel that taking the taxpayer money is being fiscally responsible to the taxpayers. We can update the road to good shape and those monies can help someone else. Roger stated that we are taxpayers and feels it a responsible venture. Mike stated that if Issue 2 feels we don't meet the criteria so be it. Mike moved to apply for Issue 2 funding for Schroeder Road for 2010. Roger seconded.
09-74 RCV: Roger – yes; Gary – no; Mike – yes. Gary stated that since he feels so strongly against the application for funds, he suggested that one of the other trustees handle the application. Roger suggested that he and Mike work on it together. Mike was agreeable.

Gary asked about the fire station roof. Mike stated the plans look good, but feels it is out of our price range. Mary stated that we received an invoice from Frank Pavliga for architectural work for two roof designs which total about \$91,000 for both designs. Mike moved to accept bids for both roof designs. Roger seconded. Discussion: Gary asked how soon it should be advertised. Mike stated that as soon as possible. Gary stated that a few corrections need to be made to the bid book before we distribute it for bids. Mary asked if the bid books should be reviewed by Chris Meduri. Mike stated that they need to be reviewed. Mike is concerned about the cost and how it fits into the budget. Mike reiterated that he feels it is better to put our money in equipment and staff. Mike suggested that the changes be made by April 9 and bids to be opened on April 23. Motion on hold until the next meeting.

Gary asked about the signs. Terry asked about putting the established date. The trustees did not want to clutter the signs. Mike moved to go with Kingsway Sign for four signs at \$650 each pending approval from ODOT. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.
09-075

Mike wanted to discuss the mowing issue. Mike Dittmer is not able to mow this year. Mike suggested we talk to Chief Lang about possibly having some fire personnel take care of the center of town. Roger would like to hire a part time person to take care of the cemeteries and ball fields. Roger feels we need to be fiscally responsible, but we need to do a better job than last year especially at the cemetery. Gary wanted to keep the original idea that the part-time fire personnel help with the mowing. Chief Lang agrees with Roger, but feels that the part-time fire employees can handle the center of town. Mike would like to make a decision at the next meeting.

New Business

Roger spoke about the third annual roadside clean-up day to be held on Saturday, May 2, 2009. He would like to pre-register people and would like everyone to promote this venture. Roger spoke to Len McKay who stated that the Lions clean up 224. Roger suggested that the scouts work with the Lions. We will need a dumpster. Roger received two quotes for a dumpster. The quotes were from Karg for \$200 and Huth Rubbish for \$300; Ram Container did not get back to him. Roger moved to contract with Karg for \$200 for a dumpster for our annual clean-up day. Gary seconded.

09-076 RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike would like to paint the side of the library and the outside of the Town Hall. Roger agrees. Mike will have estimates at the next meeting. Gary feels that there is a lot of repair work to be done before painting. Mike talked about the cemetery fence at the center of town. Mike stated that vinyl fencing can be purchased at Lowes and could be installed in-house. Roger feels if we can do this in-house we should move forward. Larry stated that two trees need to be removed before the new fence is installed. Gary and Roger feel the new fence should be similar to the style currently there and black. Mike will work on getting prices for the next meeting.

Mike spoke about the training trailer in back for the fire department. He suggested removing the stockade fence and placing it in storage. They would also like to move the trailer closer to the garage. Roger feels we should have a contest for a design to paint on the outside of the trailer. Roger will check with the school to check on interest for this project. Gary asked how long it would be in use. Chief Lang stated that until it would no longer be of use; at least a year but less than five years. Chief Lang stated that the original intention was to paint it white so it is not an eyesore.

Mary received a letter from the Community Action Council asking if we would like to sponsor the Moyer Field shelter for the summer hot lunch program. Mike so moved. Roger seconded.

09-077 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary also received a letter from the Board of Elections requesting the use of the SC/CC for the primary/special election on Tuesday, May 5, 2009. Mike so moved. Roger seconded.

09-078 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary has been in contact with the accountant from Charles E. Harris & Associates regarding our audit. Since the cash reconciliation is unbalanced, it was recommended that an independent firm reconcile the books. The error is in 2007 and Mary has tried to find the mistake but to no avail. Mike suggested we use Rea & Associates since they performed the reconciliation for the prior audit. Mike moved to have the 2007/2008 books reconciled, preferably with Rea & Associates pending approval from Charles E. Harris & Associates and/or the auditor's office. Roger seconded.

09-079 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 34 – 38 totaling \$22,353.70 and pay warrants 29909 – 29939 and EFTs 475 – 481 totaling \$57,410.70. Mike so moved. Roger seconded.

09-080 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary asked about the invoice from Frank Pavliga for the fire station roof. Mike moved to pay the invoice. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

09-081

Larry presented the road report. They patched pot holes and the roads appear to be in good shape from the winter. Larry and Tim performed a road inspection and noted that many signs need to be replaced. Larry plans to take one salt box out next week. They replaced a pipe in the walking track. Limestone sand has been ordered for the walking tracks. Tim painted plows and patched municipal parking lot. Larry stated that the printer in the road garage needs to be replaced. Mary suggested that there is an extra printer in the administration building which may work. Larry requested a change in work hours from 7:30 – 4:00 to 7:00 – 3:30 for the road department only. Roger has no problem.

Gary is willing to try it. There were two funerals with a year to date total of five. Larry stated that winter decorations need to be removed by April 1.

Dan presented the zoning reports. There was one permit issued for an accessory building. The complaints on Cameron and Mangold have been reactivated with Chris Meduri. The next Zoning Commission meeting will be April 27, 2009 at 7 p.m. in the SC. The Zoning Commission is working on solar panel, wind turbines, and billboard regulations.

Mike asked Terry if he had anything to say regarding the complaints against his property. Terry stated that ~~the~~ initially the three items that were addressed in the past were to keep the 90 feet in front of his house clutter free and clean; and it is; keep the concrete driveway open; and it is; and have nothing between the house and first garage; and it is. He questioned how can it be getting worse if he has cleaned up the three prior issues. Everyone knows he scraps cars and the price is way down. Roger stated that he is willing to pay, out of his pocket, for the paint for his house. Roger stated that everyone around him has been updating their property and his house just stands out. Mike stated that the town center zoning states that his business should not be there and Terry needs to file for a variance. Dan stated that is correct and he should file a variance just like Mike did when he moved his shop. Dan stated that he, as well as the trustees, has given Terry quite a bit of leeway. Gary stated that he hopes we never have to visit this issue again with parts and junk. Mike asked Terry if he understands what is being asked of him to do.

Chief Lang reported that we are on track to change dispatch from FireCom to Stow dispatch on April 1, 2009. Cell phone contract with Nextel/Sprint is up. Verizon has better technology and better coverage. Mike received a quote from Verizon for an initial set up fee of \$1,400 with a monthly charge of \$123; this is a savings of \$32 per month. Roger moved to contract with Verizon 09-082 for the fire department cell phones. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Public Comment

Fred stated that he was at a Regional Planning meeting and our current land use plan is 10 years old. He thought it might be a good idea to update the land use plan and include the sewer plan.

With no further business, the meeting adjourned at 9:20 p.m.

Michel Lang
Maryb Rodenbacher