

Randolph Township Trustees Regular Meeting Thursday, January 22, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:30 p.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Mike moved to accept the previous minutes. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, B. Murphy, D. Yoder, M. Lang Jr., B. Carter.

Old Business

Mike stated there would be a slight change in the meeting to discuss the issue of the cleaning position. Mike stated that the original intent was to have the cleaning position paid as a subcontractor not as a part time employee. Gary asked what buildings Donna is currently cleaning. She is cleaning the SC/CC, Administration Building, and Town Hall. Mike asked if she had any comments. Donna stated that for a time she did not know what her responsibilities were. She asked what happens to her retirement if she is to be paid as a subcontractor. She was concerned about the amount being taken out for retirement and not enough earned for retirement. Mary will provide Donna with a phone number to OPERS to check on her retirement benefit. Mike moved to retain Donna Yoder as cleaning personnel for the township for \$100 per week. Roger seconded. Discussion: Gary asked how often she cleaned. Initially it was every other week, but she found it needed to be cleaned every week. Gary asked what the best day to clean. Donna stated that she usually cleans Friday morning and sometimes Thursday evening. She will probably split it up in two days to make sure it is properly cleaned. She stated that she may need some supplies. Roger asked if she purchased her own supplies. She purchases the basic cleaning supplies, but if she needs something special she requested that the township purchase it and keep in stock. Mike suggested that she provide a list of needed supplies to Dan. It was recommended that this issue be reevaluated in six months. Mike amended his motion to reflect \$100 per week not to exceed \$5,200 per year. RCV: Mike – yes; Gary – yes; Roger – yes. Donna asked if everyone is happy with her job performance. Everyone was in agreement that the job was well performed.

Roger received an invoice from Ruhlin Company regarding the donation of the smoke trailer. Mary will place it in the township file. Roger wanted to talk about the FireCom issue. He was to have a meeting with Commissioner Smieles but it was cancelled. Roger has a letter from Chief Lang listing the pros and cons of FireCom. Roger is ready to move forward with Stow and asked for input. Mike stated again that the information received from the informal meeting with Commissioner Keiper and township officials was that Ravenna Township trustees will not continue to fund FireCom. By contracting with Stow we will gain the ability to use our old equipment. Chief Lang stated that 16 pagers are operable and would be a considerable savings, over \$8,000, to the department by using this equipment. FireCom was to dispatch on broadcast on both bands, but it has not been happening. The portable radios also have communication issues. We need to have reliable communication as this creates a huge safety concern for the department and township. Mike stated that Stow would initiate an RTNA line like we had prior to FireCom, which is a hard line to the dispatch, was virtually bullet proof. Mike feels we should go to Stow and when Portage County gets central dispatch we'll come home. Gary stated we have communication issues that we need to deal with as this is the first time he heard about the communication problems with FireCom. Gary stated there is a lot of confusion. Gary spoke to the Commissioners who are interested in centralized dispatch, but it would take about two years to put in place. There is an alternative plan to work with the townships in FireCom to form a board. Gary asked if it would be more cost effective to have a centralized dispatch with all townships. Roger's concern is the amount needed to run this program and the cost per township as stated by the Ravenna Township Trustees. The figure is not going to change no matter who is in charge. By population the cost is more than Stow. Gary asked again if we could put together a group to run a central dispatch. Roger stated he does not feel townships could financially run a centralized dispatch Mike stated that if the Commissioners subsidized it it probably could happen, but one entity will have to put much time and energy in it to get it going. Mike suggested that we pay for our quarter and have Stow ready to go. Mike does not want to wait until the dispatch disbands and possibly be left out. Gary suggested that we ride out our contract with FireCom and have Stow ready to take over. Gary would still like to work toward a centralized system with the majority of townships with townships having some say. Gary asked that we honor our contract with

FireCom and continue to pursue the issue of centralized dispatch. Mike and Roger feel a two year contract with Stow is reasonable. Roger stated that there is a clause to cancel at any time. Gary asked if Roger would be the contact to FireCom. Mike has no qualm paying our next quarter until the bugs are worked out with Stow. Gary asked that if there are any communication problems that they be brought to the trustees attention. Roger stated that his conversations with Chief Lang show that the programs he has implemented are saving money and improving communication. Roger moved to send a letter to terminate our agreement with FireCom. Mike seconded. Discussion: Gary suggested that the motion should contain terminate the contract as per the contract. Roger amended his motion to send a letter to terminate our agreement with FireCom as per the terms of our contract.

09-031 RCV: Mike – yes; Gary - abstain; Roger – yes. Roger asked for a time frame to have Stow switch over the system. Chief Lang stated that it could probably be changed over in one month. Roger moved to enter into a contract with Stow, effective March 1, 2009, for dispatch services for a two year term as per their contract. Gary seconded. Discussion: The terms of the contract include the

09-032 installation cost to be absorbed by Stow. RCV: Mike – yes; Gary – yes; Roger – yes.

Len McKay called Roger regarding the free telephone poles for the possible lighting of Moyer Field. Troy Manion is working on a proposal to be presented to the trustees. There are six poles but they only need four. It was suggested that the other two poles could be used to light the recycle center. Roger asked what would be involved to get 440 service. Gary feels we are all on board but wants to see a plan. Gary feels that lighting up the recycle center could cause a problem with neighbors. Gary feels if we put up the lighting he would like to see the wires underground. Larry stated that all the electric for the field house goes through the road garage. He requested a meter be placed on the field house. Roger will contact Troy to have a proposal for the next meeting. We need to get the plan in place as soon as possible to get the lighting ready for ball season.

Gary asked if everyone had a chance to look at the rental contract. Roger asked if we need to have triplicate forms. Mike feels we can review a copy of who rented the hall and decide if they were properly taken care of. Roger wants those who rent the facilities be held responsible. Mike feels it would be a good checks and balance system. Mike stated that they are to pay up front. Gary feels we can give a copy to the signer and then have the trustees review a copy. Gary would like to have something in place for lease of the shelter. Dan stated that the shelter is on the form. Gary feels it is important to have the ball teams sign a contract. Mike feels the contract Dan drafted for the ball teams is a good start. Dan will continue to work on it.

Gary asked about the fire station roof. Mike reviewed the proposal of \$55,000. He asked Gary to review the proposal.

Mike is not happy with the tree trimming on Alexander Road. He feels there is still a hazard with some dead trees. Gary suggested that he and Mike review the area. Mike stated that pipes froze in the Town Hall, fire station, and library. Gary suggested that the registers could be opened to warm up the basement.

New Business

Roger spoke to Dan regarding the frozen pipe at the library. Dan instructed them to keep the door open to the keep the pipes warm. Roger asked if the leak was located in the town hall. Gary stated that there is clear caulk which looks like a hole, but could not locate the leak. Roger requested we keep an eye on this.

Gary and Mike have nothing at this time.

Mary presented the trustees with their Ohio Township Association membership cards and a schedule of the Portage County Township Association meetings. Mike stated they are looking for a host for February and August. Roger stated that Shalersville will host the February meeting. Roger moved to have Randolph Township host the PCTA meeting dinner on August 15, 2009. Gary seconded.

09-033 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary reported that we received the soft billing agreement from Life Force. Mary reported that the bill was received from Davey Tree. She encumbered \$2,000 that was previously approved, but the total amount due is \$4,082.50. Gary moved to approve the additional amount for the extra work they
09-034 performed. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary placed the December bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to accept the December bank reconciliation. Mike seconded.
09-035 RCV: Mike – yes; Gary – yes; Roger – yes.

Mary requested a motion to approve the receipts and pay the warrants and EFTs as presented. Mike
09-036 so moved. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Larry presented the road and cemetery summaries for 2008. Larry reviewed our salt situation. He ordered and received 560 tons of salt. The state bid had an addendum added to limit purchases to 120%. Both bays are full with a total of about 300 tons. Larry feels we will be OK for the winter. He made provisions with Rootstown to purchase additional salt if needed. Larry noticed that the proposal for next year is due February 27. Larry would like to have a decision at the next meeting regarding our salt order for next year. He would like to order 800 tons. We don't know the price, but this year it is quite a bit cheaper. We are paying \$41.20 per ton, while those not on the state contract are paying \$69.00 per ton. Gary asked Larry to gather information for the next meeting.

Dan reported one agricultural permit was issued. He presented a draft of the newsletter. Roger commended Dan on the newsletter. Dan has not had a chance to get a price on the bulk mail, but will have it for the next meeting. Mike stated that the zoning commission is working on solar panels and wind mills regulations this year. Chris Meduri spoke on JMV with the recommendation to follow the zoning regulations.

Public Comment

Bill feels that the townships should just cut and run. The commissioners need to take responsibility for the dispatch. Mike stated that people are not bailing, but acting prudently with this issue. Bill feels the commissioners should have stepped in before it became a big problem.

Gary stated he is still looking at the sewer tap in fee.

Roger received some response regarding the letter sent to township businesses. An initial meeting will likely take place in early February.

With no further business, the meeting adjourned at 9:03 p.m.

Michael Lang
Maryb Rodenbucher