

Randolph Township Regular Trustee Meeting Thursday, April 9, 2009

Chairman Mike Lang opened the meeting with the pledge at 7:00 a.m. Fiscal Officer Mary Rodenbucher read the minutes from the previous meeting. Roger moved to accept the previous
09-083 minutes. Gary seconded. RCV: Roger – yes; Gary – yes; Mike - yes. Present Trustees Mike Lang, Gary Horning, Roger Klodt, Fiscal Officer Mary Rodenbucher, D. Kolasky, L. McKay, B. Carter, B. Siegfert, B. Wagner,

Old Business

Roger sent the bid books for the fire station re-roofing to Chris Meduri for review. A few items were missing but Chris will supply the missing items. It will be ready to advertise for bid. Bill asked if the bidding will be for both roof types. Bill also asked about choosing one plan and bidding on it. Mike stated that since we don't know the difference in cost between the two roofs we will accept bids for both types. Bill asked about quotes. Roger stated that the flat roof could be between \$20,000-\$30,000 and the peak roof \$40,000-\$50,000. Mike asked who made the original motion for the roof. Mary stated that Mike made the motion and Roger seconded. Discussion: Roger suggested to amend the original motion to reflect that the roofing project be placed in the paper to receive bids by noon on April 22, 2009 and to be opened at the next meeting on April 23, 2009. Gary would like to review the changes. Mike stated that the only changes were legal. Gary stated that some drawing issues were changed and he would like to review it before sending out the bid packages. Mike amended the original motion to reflect an ad be placed in the paper on April 19, 2009 to accept bids for the RFD roofing project with bids to be opened on May 14, 2009 at 7:00 a.m. Roger seconded.
09-084 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger has not received any further information on the Gunthier Trust. Roger reminded everyone about the roadside cleanup on May 2, 2009 from 8 – 12. Those participating are to meet at the administration complex for supplies. He spoke at the fire meeting and had some who volunteered. Len stated that the Lions Club has about 30 vests to loan to the volunteers. Roger spoke to Principal Hulea regarding the painting of the trailer. Mr. Hulea will speak to Mrs. Woolf, the art teacher, and will get back to Roger. Roger spoke with Candy Deffenbaugh about Code Red. She feels that money is available. Her estimated charge is two hours at \$50 per hour. Mike spoke to Mary regarding the budget and feels it would be a good idea for the township. Roger feels we should go with the weather only if we only choose one. Mike agrees. Roger feels if we can get grant money, we can possibly get both systems. Roger stated that we initially approved 10 hours at \$50 per hour. So far we have been charged \$125. This would still be covered under the initial appropriation. There is a Farmers Market grant that Candy is also working on presently. Roger moved to appropriate an additional \$500 to Candy to continue to work on the Farmers Market and Code Red. Gary seconded.
09-085 RCV: Roger – yes; Gary – yes; Mike – yes.

Roger asked about a part-time maintenance person. Gary would like to have the fire department do some of the work such as the center of town. Mike estimated that the mowing would take about 25 - 30 hours per week. He feels we should advertise for mowing as needed. Roger spoke to Mary regarding the budget and would like to hire a maintenance person with duties to include mowing, maintain mowing equipment, light construction and more as needed. He feels the person should have a CDL. This person could be a floater to help throughout the township. Roger felt that 20 -30 hrs per week is a good start with the primary duty being mowing. Mike stated a valid driver's license is a must. Mike feels we should advertise for all mowing, valid driver's license, possible light construction, and general maintenance. Gary asked Larry how many hours were involved with mowing. Larry stated that with both road employees mowing, it could be done in one day. Gary still feels the town center should be the responsibility of the fire department. Roger would like to have the new part time person do all the mowing. Mike feels we should advertise as soon as possible so we can review applications at the next meeting. Gary is not in favor of hiring another employee. Gary suggested that we contact the youth work program. Mike feels we should investigate both avenues. Mike moved to advertise for the part time position for lawn care and investigate the work
09-086 youth program. Roger seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary spoke about the front of the fire station draining issue. Mike feels it was a temporary fix and we should have Joe Mosyjowski finish the specs. It should be finished up to grade. Roger agrees with Mike. He spoke to Chad Werab and received a rough estimate of \$41,000. Roger would like to wait and see about the fire station roof before proceeding with the access. The truck can get out which was the primary issue. Mike asked if this includes removal. Roger stated that it does include the removal. Gary suggested that we decide if we want two catch basins or trench for water. Mike is concerned about the appearance of the concrete. Mike suggested a low interest government loan. Gary would like to avoid loans if possible. It was decided to wait for the outcome of the roof bids.

Gary asked about the sewer list. Dan spoke to Water Resources who is reviewing the video. Dan has not heard back yet, but will follow up. Dan stated that they are not finished with some other things.

Gary asked about the land use plan. He would like to look into it with Regional Planning just to update our plan. Mike asked Dan about the Zoning Commission comments. Dan stated that they have not discussed this yet.

Gary spoke to the engineer's office regarding Schroeder Road. A top coat would be acceptable by removing bad areas and installing catch basins. Mike will talk to Larry regarding his thoughts on this project. Roger is for any project as long as we can apply for Issue 2.

Mike moved to appoint Gary Harrison from alternate to the Zoning Commission to fill Karen Hilgert's unexpired term. Roger seconded. Discussion: Roger thought Gary was already on the Zoning Commission. Mike rescinded his motion to investigate the status of members. Mark Griffiths has expressed interest to serve on the Zoning Commission.

Mike spoke to Robin Patton from First Energy regarding the light issue at Moyer Field. He is waiting for her return call. Troy Manion has not had a chance to meet with Mike. Mike suggested we move forward as this will only improve the fields for all residents. Mike is waiting for two bid proposals for the cemetery fence.

New Business

Roger presented the fire report. Responses for March 2009 included: EMS – 27; Fire – 3; MVC – 3; Inc. – 2 for a monthly total of 35 and a year to date total 118. The Easter Egg Hunt and Open House was a great success. Fire training with Rootstown and Atwater fire departments for Trench Rescue Awareness was informative.

The Lions Club approved to purchase a super vac fan for 2213. Money received from the tree trimming on Alexander Road was used to purchase this fan.

The 35mm camera is broken and they would like to replace it with two digital cameras. Roger moved to appropriate \$300 for two cameras for the fire department. Gary seconded.

09-087 RCV: Roger – yes; Gary – yes; Mike – yes.

Chief Lang was approached by Dave Chalmers to use the old house located at the original entrance to Friendship Acres for fire training. Due to the high cost of asbestos testing and removal it has been eliminated the burning of this house for training.

Roger attended the monthly fire business meeting. They are in need of 30 new structural gloves. The cost is \$90 per pair – on sale for a total cost of \$2,700. Roger feels we should approve this purchase to protect out firefighters. Roger moved to appropriate \$2,700 for 30 pairs of gloves. Gary seconded. Discussion: Gary asked about the old gloves. Mike stated that they would keep those as

09-088 extras. RCV: Roger – yes; Gary – yes; Mike – yes.

Gary has nothing at this time.

Mike asked about if everyone had their reservation in for the program presented by the Prosecutor's Office.

Mary placed the March bank reconciliation in the trustee's mailboxes. She asked if there were any questions. Roger moved to approve the March bank reconciliation. Gary seconded.

09-089 RCV: Roger – yes; Gary – yes; Mike – yes.

Mary reported that the RFD soft billing received \$2,669.66 as the first payment. Mary reported she spoke to Charles E. Harris & Associates regarding the cash reconciliation being performed by Rea & Associates. She explained that they worked on the previous audit and is familiar with our township. Charles E. Harris & Associates will get back to us.

Mary reported that there was a Records Training schedule in the Grassroots Clippings newsletter. Mary reported that Gary needs to attend the records training for this term.

Mary stated that she received an invoice from Diversa for the logo sign work for \$385. Mike moved to approve the bill. Gary seconded. RCV: Roger – yes; Gary – yes; Mike – yes.

Mary requested a motion to appropriate receipts 39 – 51 totaling \$367,357.00 and pay warrants 29941 – 29976 and EFTs 482- 486 totaling \$20,265.09. Mike so moved. Roger seconded.

09-091 RCV: Roger – yes; Gary – yes; Mike – yes.

Mike spoke about the signs. A resident spoke about placing signs on Hartville and New Milford Road. These roads are heavily traveled.

Dan presented the Zoning report. Two permits were issued. Dan asked about donating one hall rental to the Waterloo Band Auction. Mike so moved. Roger seconded.

09-092 RCV: Roger – yes; Gary – yes; Mike – yes.

Dan presented the final rules for the Farmers Market which Chris Meduri reviewed and approved. Mike asked who is the "Farmers Market". Dan stated that it would be the core group. Roger spoke to Chris Meduri who suggested that the Farmers Market is the responsibility of the trustees. He suggested that there be a trustee liaison and a non-paid advisory group who would need to be appointed. Dan will provide a list of the core group. Roger spoke with Jim Zuccaro with OTARMA. This would be covered as it is a township function. Dan and Roger will attend the Waterloo School Board meeting. Dan asked if the rules could be approved. Gary would like to review the rules and approve it at the next meeting. Mike suggested we address this at the next meeting. Gary asked about the hall rental.

Larry presented the road department report. Larry ordered road signs and brackets. They worked on the drainage in front of the fire station. Tim worked on maintenance on grasshopper mowers. Gayle Dearnberger is not able to place flags on veteran's graves. He spoke to the Lions Club who is willing to place the flags the weekend before Memorial Day. They will be working on the cemeteries next week to prepare for mowing. Larry suggested we paint and stain the chapel this summer.

Roger received an e-mail regarding John St. not being marked. Roger explained that since it is not a dedicated street, we are not responsible for the sign. Roger requested that Larry order a sign which he paid for. Roger will install it himself. Roger asked if this was agreeable with the other trustees. Gary stated that it is a private drive and he should ask if it is ok with the residents on the street. Roger will contact the residents.

Public Comment

Len stated that at recent Lions Club meeting a resolution was passed to support the Farmers Market. It was decided that a large wreath will be made and placed at the town center at the Memorial Day ceremony instead of at the cemetery. The parade will start at the ball field parking lot. They will continue to have the pancake breakfast.

With no further business, the meeting adjourned at 8:28 a.m.

Michael T. Long
Mary A. Rodenbuscher