

Randolph Township Trustee Meeting Thursday, May 22, 2008

08-96 Chairman Lang opened the meeting with the pledge at 7:30 p.m. FO Mary Rodenbucher read the minutes from the previous meeting. Roger made a motion to accept the minutes from the previous meeting. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. (Present Trustees Mike Lang, Gary Horning, Roger Klodt, FO Mary Rodenbucher, B. Wagner, G. Harrison, T. Pfile, D. Kolasky, L. Klodt, G. Huhn, M. Buffard, N. Wise.)

### Old Business

Roger was not able to meet with ProSource for flooring in the Senior/Community Center due to schedule conflicts. He will try to meet with them next week. He reported that the township recycle day went very well. We made \$466 from the tires. We filled almost two dumpsters of scrap and four dumpsters of tires. Roger met with Woodsy's Music in Kent about the echo in the Town Hall. The recommendation was a big area rug or wall treatment. A sound system would make it worse. Woodsy's will get back to Roger with a proposal. Roger presented a suggested records retention schedule for review from the Ohio Historical Society. Roger feels it would be good to follow their recommendations. Mike has a rough draft for a poster. Mike also suggested thinking about who to appoint as our records officer. Mike feels we should rescind all previous policies and adopt it at the next meeting. Mike and Roger both feel we should make a decision at the next meeting.

08-97 Gary reported on the chip and seal recommendation from Larry. Gary suggested we put it up for bid. Gary made a motion to accept bids on 35,000 gallons of MC-3000 and 1,000 tons of #8 limestone. Roger seconded. Discussion: Larry suggested to also include 150 tons of #703 limestone; 150 tons of #57 limestone; and 500 tons of #304 limestone. Gary amended his motion to include all the limestone. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary stated that there is not as much improvement on Shaffer Road as required for the Issue 2 project and it might not get the needed points. Roger stated at the PCTA meeting Mickey Marozzi said the state has come up with an extra round of funding this year. The new deadline is June 13 and we should come up with two projects.

Gary did not have an opportunity to meet with the contractor regarding the electric service for the Randolph School Park, but will try to have something for the next meeting.

08-98 Mike talked about 2217 brush truck. Mike made a motion to put the truck chassis on e-bay. Roger stated that we need to put a five day notice in the paper followed by the 10 day e-bay auction. There was discussion on a minimum bid of \$2,000 since the truck is rare. Mike will get the details to Mary for the legal notice. Mike would like to engage in a contract with Fire Tec for the body and skid unit. It reaches nationwide with a publication and also internet advertising. They charge 10% of the selling price. Once the information is provided they will determine the advertised price. Mike made a motion to engage in a contract with Fire Tec for the body separate and the skid unit separate and to advertise the rolling chassis with a legal ad and on e-bay with a minimum bid of \$2,000. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-99 Mike has contacted three soft billing companies. Certified came in at 9% and LifeForce Management at 7% of the collected amount. Most departments in our area use LifeForce. Mike would like to engage in a contract with LifeForce. Roger asked if he talked to the local departments that use this service. Mike stated he had and no one had problems. Mike feels comfortable to use this company. Gary stated it would be a good idea to try as long as it is not tied to a long term contract. Mike moved to engage with LifeForce for soft billing for the RFD EMS services. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mike reported that the truck policy and general liability is up for renewal with Love Insurance. The premium due is \$9,202. There is a problem with the billing. The old pumper that was sold is

still on the policy. He requested that the old pumper be taken off the policy and the new pumper added and to reissue the billing with the correct premium. Mike made a motion to approve  
08-100 \$9,202 to keep the policy in force and pay any supplemental premium with the new billing. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

The new parts for the pump assembly did not fit as it was supposed to. Junior spent about five hours working on it today. Hale is sending back our old parts and some new parts to the fix pump.

#### **New Business**

Roger thinks we should have a flag in each community room. He would also like have an Ohio flag for all three rooms. The cost is about \$167 for a flag set which includes the US flag and  
08-101 stand. Roger made a motion to appropriate up to \$250 to upgrade the flags in our community buildings. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Gary has nothing at this time.

Mike suggested painting the side of the library. Gary recommended we clean the rust and correct the rust problem before painting. Gary will look into this.

Mike has additional information on the fire station roof. He has a bid to repair the existing roof. Mike is researching this information and working on funding.

Mary received a letter regarding the reimbursement of Memorial Day expenses from the Veteran's Commission. Due to a recent finding, they will not be reimbursing expenses. Mary reported that we received notification from Homeland Security regarding a training workshop on Wednesday, June 11 and thinks we should have someone attend. Mike said someone from the RFD will attend. Mary reported that it is time to review the health insurance policy. She asked that all full-time employees and elected officials complete the enrollment applications and return them to her ASAP. Mary also reported that she and Mike met with representatives from Chase Bank. Mike stated that they recommended we move most of our money into the savings account to earn more interest and transfer to the checking account only the amount necessary to meet our obligations. Mary has signed up for online banking and is familiar with the procedure.  
08-102 Roger made a motion to accept the recommendations from Chase and begin online banking procedures. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

08-103 Mary requested a motion to approve the receipts and warrants as presented. Roger so moved. Mike seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

Mary has been approached by some employees requesting direct deposit for their pay checks. There was discussion about the number needed to have this service. Mary stated that there is no minimum. She will find out what information is needed from UAN and will forward this on to the employees if it is approved by the trustees. The trustees have no problem with this as long as  
08-103 they can still review the time sheets. Mike so moved to approve direct deposit for those who request it. Roger seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

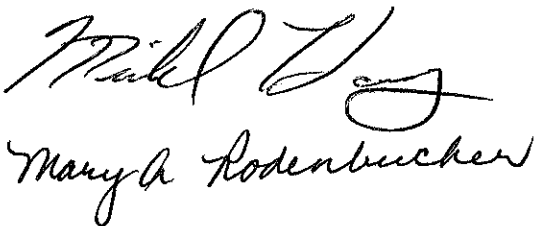
Larry reported that we took delivery of the new truck. Everything was done to our satisfaction. Gledhill will place additional bracing on the plow. East will do the ladder, steps, mud flaps, and tool box possibly next week. Larry would like rough sawn oak boards for the side boards. He spoke to John Evans regarding lettering on truck. It cannot be done by Memorial Day. Gledhill will have it lettered at no additional charge. Some repairs were done on the Chevy truck. There was discussion on what to do with the old truck. Mike thinks we should place it on e-bay. The front tires were replaced, but they cost more than originally appropriated. The road department is replacing missing signs. Tim will be spraying the walking track. Larry stated that the RFD is doing a good job with the cemetery upkeep. There were two funerals with a year to date total of eight.

08-104 Dan presented the zoning report. One new house permit was issued. He presented the trustees with information from Chris Meduri regarding the zoning changes. The Zoning Commission held a hearing regarding the outdoor wood burners. Roger made a motion to hold a public hearing at our next scheduled meeting on June 12 at 7:00 a.m, with the regular meeting to immediately follow. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes. Dan gave an update on the sewer plant.

Gary Harrison asked for the trustee's approval to sell tickets at the youth baseball games. The trustees have no problem with this venture. Gary presented a posted with the donated items for the raffle. He wanted to commend the waitresses at Bob's who donated their tips totaling \$117.57 plus some canned food to the food shelf.

08-105 Gary Huhn presented his anticipated Eagle project. He would like to restore the volleyball courts, build picnic tables and help with planting shrubs at the Randolph School Park. There was discussion that the volleyball courts might be in the way of the plans for the new playground. The trustees agreed that four tables would be nice and to use materials that would last. Larry said some picnic tables are not being used at the pavilion. Mike suggested that he come up with a list of needed items. Mike made a motion to accept Gary Huhn's proposal for the updates and improvements to the Randolph School Park. Gary seconded. RCV: Mike – yes; Gary – yes; Roger – yes.

With no further business, the meeting adjourned at 8:37 p.m.

  
Marya Rodentbucher