

MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER

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Special Budget Hearing & Regular Meeting held Thursday, June 22, 2006, 7:30 p.m. Randolph Senior Center

Chairman Lang opened the special budget hearing (present 3 Trustees, Fiscal Officer, G Harrison, D Kolasky, B Carter, D Murphy, Cathy & Bill, H Mangold, B Murphy, M Rodenbucher,)

Fiscal Officer stated she had prepared one but thought the job description of the township administrator was to do it. Horning stated he did not know where the FO got that and she said in the job description of the TA it so stated that. Horning will check it out. FO got no input on the budget as she did not know officially that she was to do it. (P Cernava arrived) FO explained she certified the 2 levies (Fire & Road) with the Board of Elections and explained the new fund codes for Cemetery BeQuest and Gunthier Trust Funds. Lang asked for questions, comments. Klodt moved to accept the budget Horning seconded, RCV 3 yes.

Lang opened the regular meeting with the pledge & read the minutes of the previous meeting Horning questioned the auditor charges as should be adjustments & W Hankey painted the T H in the past Klodt moved to approve minutes as corrected, appropriate receipts #108 to # totaling \$, & pay warrants #26839 to #26888 totaling \$43,211.92 Horning seconded, RCV 3 yes. *228,105.38 rec*

Klodt reported being approached by Rootstown Water Co. for us getting water, before he sent the letter a Mr. Snider said we would need his water, Water Resources said we did not have to get the water from Rootstown, he (Klodt) has a letter for all 3 to sign to take care of the issue. Klodt suggested M Rodenbucher should go to the summer conference, she will check the classes offered, Lang said the money was appropriated.

Horning updated on the town hall but still hope to have it done June 30 but there are a couple of issues. Lang said when the floor is being prepared and refinished, the contractor does not want anyone in there as it will ruin the stain.

Horning stated the Fiscal Officer erred on the letter for Alexander Rd non-maintained status. FO stated she copied the wording from the minutes of the meeting. Lang moved to rescind the motion on May 25 05-25-06-04 for non-maintained status, Klodt seconded, RCV 3 yes. Horning moved to make Alexander Rd West from Aberagg Rd in non-maintained status, Klodt seconded, RCV 3 yes.

Horning said in trying to research things he needs records at the administration building and wants to see how the records can be workable for both parties. Lang said we talked about that before. FO said she is elected to protect and safe guard the township records. The township building area has proved not to be a safe storage place as items come up missing as with the most recent audit several bank reconciliations, bank reports, 1099's and some reports were missing, had to get duplicates from the banks involved and reports produced again. (FO explained to Horning how she is given a list of records to provide and to check then off as they are placed into the boxes which she did, but when the auditor went to use particular records they were missing from the boxes.) Horning stated it is difficult to do research and make decisions by trustees and township administrator when they have to get records from the FO and he has not gotten requested items, FO asked what he did not receive and Horning refused to get into it. Horning wants a list of what was missing, F O will produce it by the next meeting. Dan Murphy stated the ORC states the FO is responsible for records, Horning disputes some of what the attorney general & ORC says on the subject. Lang mentioned the large gas bill could have been avoided had they had the bills to review. Horning would like the records kept at the Adm. Bldg. Bill Carter stated the ZI is appointed by the Trustees, the F O is elected by the residents to safe keep the records and pay bills. The F O is NOT employed by the trustees. Horning says things have to change. Lang said the zoning records are now kept in an office, not at home as things got lost. F O stated how she uses the records almost daily and it would be a true inconvenience to NOT have them where she does the F O work. Horning said it was an inconvenience not to have them at the Adm. Bldg. F O asked if Horning had contacted other townships about the records, where they are kept. Bill Carter wondered why in the last 30 days have the records become such an issue and after 4 years of Horning doing nothing as a Trustee that all of a sudden he was so in need of the volumes of records the F O keeps which was borderline ridiculous. Lang stated records were lost in the past and the ZI was decided to have an office for those records. Lang stated Bill Carter

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was out of line. Discussion terminated. Horning suggested entertain ideas on how to reconcile the records business.

Lang stated the audit meeting is being pushed out 2 to 3 weeks. Lang wants to send 2 to training & so moved for \$50 each to a RFD seminar, Klodt seconded, RCV 3 yes. Lang stated a little damage to the middle school track was done, Lang says something needs to be established about closing at dusk. Lang talked to Martell on the fire station completion and will get a price.

FO reported on the savings the township has had with Frank Gates managing our BWC claims, Lang moved to continue with Frank Gates Horning seconded, RCV 3 yes. F O reported on an A T & T bill which states the county mowed the road, did damage & Horning will follow with Road Department & County.

F.O. reported our UAN accounting system will not accept foreign companies as bills, we can put them on a credit card if we have to purchase out of the USA.

F O Reported the Ravenna Arsenal has a new web site that is easily navigated and provided the address for those interested.

F O asked if the township was to have a display in the Portage County Fair, she offered to handle it for \$15 per hour. Trustees will discuss it later.

M Rodenbucher was asked to check on the phone bills to save money, we are paying for a rotary phone in the road garage which she is having removed. She also stated we have 5 lines and should remove the line backer service to save about \$417 per year. Our employees could repair them much quicker. Lang has no problem with canceling it. Lang so moved Klodt seconded, RCV 3 yes. M Rodenbucher thinks something about our website would be good for the fair display & she would be glad to help.

ZI reported on permits, lot splits, moving on JMV cases, Lang asked if the people were informed of the new procedure, ZI said he did not send them a copy of it. The variance was dis-approved for Kiss Market. Discussion on JMV.

R Klodt reported on the road dept. report wondering about a box blade for the township. Horning does not think it would be used now. Klodt asked if maybe it would help with the repairs we keep having to make up there at the old school site. Horning stated the kids know they should not be there and need prosecuted, community service would give them more concern for others property.

Bill Carter stated he works with the F O records, there are volumes of papers connected with the office and suggested if copies are to be made of everything, the trustees should provide a copier for the F O's office.

Paul Cernava asked about the \$600 state highway patrol bill and asked if someone was watching the back. Cernava thinks the records should be in fire proof box locked in an office.

Meeting adjourned at 8:40 p.m.

Michael Lang
James Carter