

**MINUTES OF MEETING OF RANDOLPH TOWNSHIP TRUSTEES & FISCAL OFFICER page 341**

Regular meeting held Thursday, January 24, 2008, 7:30 p.m. Town Hall

08-28 **MINUTES & FINANCIALS:**

Chairman Lang opened the meeting with the pledge, read the minutes of the previous meeting, Klodt moved to approve the minutes, to appropriate receipts #6 to #16 totaling \$20,224.22 & to pay warrants #28682 to #28727 totaling \$77,027.90 Horning seconded, RCV 3 yes.

(present 3 Trustees, FO, D Murphy, B Carter, D Kolasky, Melanie Perry, G Harrison, B Murphy, M Rodenbucher, R Huth, F Rodenbucher, Mr. Buck, D Guziak L Klodt, Cathy Hopp)

Klodt mentioned the carpeting is in it is beautiful, a nice job and wants a regular maintenance program for that will have at next meeting.

**STORM WATER APPOINTMENT:**

08-29 Horning mentioned we need a Storm Water Representative, & so moved to have R Klodt, Lang seconded, RCV 3 yes.

**RECYCLE CENTER MOVE:**

FYI the recycle bins will be moved next Wed.

In light of the happenings at the last meeting he wants to reiterate the matter of speaking at the meeting, the chair either lets them speak or not, if the chair feels it is inappropriate then that is what it is and the talking stops, Horning wants no repeats of last meeting.

**TOWNSHIP RECYCLE REPRESENTATIVE:**

08-30 Lang stated he has a letter to be sent to St. Joseph's for accountability of recycling bins. Horning spoke with them, Lang wants to have Roger look at this thing as he is not involved with St. Joe Church in the way Lang & Horning are; and Lang so moved Klodt be our rep. to bring items to the trustees from the church committee, Klodt seconded, RCV 3 yes.

Lang stated the library had a failed thermostat and broken pipe as a result, all in order, carpet was dried.

Klodt reported on the CC, & Sr C now have new tables, carpet, paint, needs tiles in some areas to get the extras repaired and have Chuck Breiding do it. Horning wants to find out what causes the tile to come up. Klodt mentioned he wants to revise the rules on rentals.

Horning mentioned First Energy has easement on Beverly Sanctuary and they will be trimming some trees in the area. Klodt asked who the wood belongs to, it is the township's. Horning will check them out for lumber.

Lang would like to upgrade the administration office for furniture, decorating, etc. for the new Fiscal Officer to use, Klodt thinks it is a good idea, perhaps a desk and what she needs to present at the next meeting.

**FISCAL OFFICER'S REPORT:**

**BANK RECONCILIATION APPROVAL:**

08-31 FO gave her report as follows: The Year end bank reconciliation was presented at the last meeting, any questions? Lang moved Klodt seconded to accept it as prepared, RCV 2 yes Horning abstained.

The year end report was prepared, the Auditor of State accepted it and the legal ad for the public to view it was placed.

The Storm drainage easement was received today, do you want to approve it tonight or next meeting? It was agreed to wait until the next meeting.

FO thanked Trustee Klodt for the \$236.08 credit from Southeastern Equipment for the backhoe problems.

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Photos of the BiCentennial basket were presented, it brought \$95.00 at the auction, enough money was raised for a free County-Wide birthday party.

Presented an A T & T bill for \$576.53 which states an un met commitment charge. What is it? Mail: OTARMA newsletter, Town Hall 2 newsletter, Conservation newsletter, Safety recall notice, Regional Planning hours used and available, EPA has asbestos workshop, OTARMA Has safety training materials available, Primary election set ups, exempt forms for OTA winter conference, getting a discount on our Bureau of Workers Comp fees later in year, Medical Mutual is offering Life and AD & D insurance.

**TOWNSHIP ADMINISTRATOR:**

Twp Administrator reported the EPA will be here to check the well, registered for new FO training, will be at Winter Conference Wed to Sat & wants to take Monday off. Horning wants to address the sulphur smell in the water.

**ROAD REPORT:**

L Klodt mentioned grading at the recycle station, large roll off is in, got 1 fence quote for there, mentioned various different variations with some slats if we want to install them, Nichols will not be out until next Week. Horning thinks this is not out of line and we appropriated more than that last meeting. Lang moved to engage with R F Fencing for the recycle area Horning seconded, RCV 3 yes. Tim needs to re-certify his pesticide license cost of it \$85 plus mileage reimbursing.

**ZONING:**

ZI mentioned 1 permit, ZBA voted Pat McGowan & Pashke as chairman, VC. Dan would like a flat screen for his computer for about. Klodt thinks it would be better. Klodt mentioned hooking up a camera to monitor the recycle center, Klodt wants one at a reasonable cost, Kolasky has a small one but he feels one to do that job of seeing license plates would be much more costly. Klodt suggested thinking about it and having more info at the next meeting. Kolasky wanted to know if he could put something in his column about the recycle center, Horning said a newspaper ad & sign at St. Joe's he doesn't want confusion to happen with it. Horning asked how the Duffy property was and Kolasky is keeping after it as it has liens on it.

**AUDIENCE:**

**RANDOLPH COMMUNITY FOUNDATION:**

Melanie Perry has something to offer – a Randolph Community Foundation -- to help the community to target things that cannot be handled else wise. Her first idea is to have a playground, hopes the township can give a spot at the Middle School property, she is open to ideas, will not ask for township funds, maybe having fund raising projects. Lang said it was something we could work on Klodt agreed, she will hear from them in the near future, even help with security.

Rick Huth mentioned being in the Sr. Center for a gathering, the TV is gone, the couch is gone Lang said it would not be replaced. Huth asked if there is a way to catch the salt on the new carpet. Klodt explained how it works. Huth wondered if the Post Office parking area could be done up, Township has no jurisdiction over it, Huth has a number to call to complain about it. Discussion on various helps that would be great there. Huth wondered if the water on Waterloo Road could be helped. Huth mentioned the recycle center having a video camera on it like Sunoco has.

Jeff Buck running for Sheriff in Portage Co, gave his history, feels there is a need for change, more road deputies, and his plans if elected.

Bill Carter had a couple questions, what is the benefit to residents to having a 7:00 a.m. meeting? he hopes he has appropriate comments in the meeting, hopes trustees re-visit health care to put it in line with paying part of premium like the residents pay, wants the recycle center before it is

moved to have a written policy on safety traffic maintaining it, concession on cans, Lang it is a good idea and proper people sign off and turn it over.

FISCAL OFFICER CELL PHONE:

Fiscal Officer stated she was returning her township-issued phone, stating she bought the number she had with the township. When the time comes that she is no longer FO she will put a message on the cell phone and her home phone referring Randolph Township calls to whatever number desired.

FISCAL OFFICER RETIREMENT/RESIGNATION:

FO then read the following letter.

Due to retirement circumstances, I find it necessary to resign my position as Fiscal Officer of Randolph Township. My resignation is effective the end of the work day January 31, 2008.

I am, therefore, requesting all records and equipment be picked up from my office at 3132 Laubert Road by the successor Fiscal Officer between the hours of 11:00 a.m. and 4:00 p.m. on January 31, 2008. This date and time are NOT negotiable as it will be impossible for me to have Randolph Township's month end appropriate transactions and records completed until then.

As a protection for both myself and the replacement Fiscal Officer, I will have a detailed inventory to be signed upon receipt of all equipment and records. This action is required to ensure the Randolph Township Trustees that all Fiscal Officer equipment, supplies and records are in order. The Trustees may also be present at this transfer as credible witness to the complete and orderly transfer.

Should you care to have the Auditor of State's office provide a cash count of the Township's assets, I will have this performed and the township will be billed about \$1,000.00 for this extra service.

I know, from 24-years' experience, Township payroll can be difficult. I am willing to provide help for the first payroll Wednesday, February 13, 2008, for a \$25.00 per hour fee. I will not be available before that date.

Thank you for honoring this resignation/retirement and request.

Lang thanked the F O for all years spent, ups and downs, mostly ups, asked her to stay longer, Carter said that is impossible.

08-32 DEPUTY FISCAL OFFICER APPOINTED:

Lang moved to appoint deputy clerk of Mary Rodenbucher, Horning seconded effective Feb. 1, RCV 3 yes.

Mary said she would be in Columbus, FO stated it is the FO responsibility to be there for the exchange of equipment and records, Lang will be there also.

Meeting adjourned at 8:35 p.m.

