



Christopher Smeiles
Chuck Keiper
Maureen T. Frederick

Harold G. Huff, Director
Water Resources Department

DATE: November 7, 2008

Dear property owner:

Re: Service Address: _____

NOTICE TO CONNECT TO THE SANITARY SEWER SYSTEM
FIRST NOTICE

The sanitary sewer system that serves your area has been put into operation. This letter is your notice to connect to the system. Please make arrangements to have your building sewer installed as soon as possible.

The homeowner or the owner's registered sewer builder may make application for sewer connection permit at the office of the portage county water resources, 449 south meridian street (third floor), Ravenna, Ohio, between the hours of 8:00 am - 4:30 pm, Monday through Friday. The residential permit fee is presently **\$100.00** that pays the cost of one lateral sewer inspection and related office services. Commercial permits vary and are determined by inspection time required. **There will be no tap-in fees for a period of 1 year. However, after November 6, 2009 tap-in fees will be due at the rate in effect** (2009 tap-in fee rates will be approximately \$7,500.00 depending on actual lot frontage). This amount must be paid prior to issuing of the sanitary sewer connection permit. This fee would be due only if you are connecting to the sanitary sewer after November 6, 2009.

It should be noted that fees charged for sewer permits are not refundable and applications for sewer permit expire 60 days after issuance.

State and county rules prohibit downspouts, footer drains, storm sewers or other sources of storm water from being connected to the sanitary sewer system. The Portage County Health Department's plumbing inspector must inspect each house for conformance with these rules before a permit is issued to allow connection to the sanitary sewer system. The plumbing inspector's report will notify you of any changes that are required in your plumbing system to eliminate storm water from entering the sanitary sewer. The Clear Water plumbing inspection fee is currently **\$45.00**. Building sewers must be installed using SDR-21 PVC pipe for connection to the vacuum sewer.

The property owner may call the Portage County Health Department plumbing inspector at telephone (330) 296-9919 during working hours to make an appointment for a clear water plumbing inspection.