

Minutes of Penfield Township Board of Trustees meeting held 12/29/06

All the officers and 2 guests were in attendance for the yearend meeting. The minutes of the December 5 and 19 meetings were read and approved.

The bills, purchase orders and blanket certificates were approved for payment as presented on a motion by Younglas, second by Conrad. Motion carried. Line transfers in the accounts were approved on a motion by Conrad, second by Younglas, Motion carried.

Permanent appropriations were approved on a motion by Conrad, second by Younglas. Roll call, all yes.

All three trustees will spend the afternoon obtaining pictures, school bell, etc. from the closed Penfield Elementary School that is on loan to the township. They will be placed in, and at, the hall.

The Records retention meeting was held. The Fiscal Officer was given permission to destroy any records that are in accordance with the retention schedule on a motion by Younglas. Second by Gordon. Roll call, all yes.

Flip down high water signs were discussed with no action taken. It was reported the water leak in the park will be fixed when the ground is frozen to prevent rutting.

During the reorganization meeting Lloyd Gordon was named Chairman on a motion by Conrad, second by Younglas. Motion carried. Richard Conrad was named Vice Chairman on a motion by Younglas, second by Gordon. Motion carried. Trustees will receive monthly payments of the maximum salary allowed by the state in 2007 with 9 months paid from the Gas Tax fund and 3 out of the General Fund. Motion by Younglas, second by Conrad. Roll call, all yes.

The township fees were reviewed and will remain the same, pending the contract renewal for digging graves. This will be revisited after the new contract comes. Motion by Conrad, second by Younglas. Roll call, all yes.

Conrad made the motion, second by Younglas that all the employees be rehired and after discussion, all be given a 50 cents an hour raise. The new pay schedule is: Steven Cozzell, recycling and parks, \$9.50 hr.; Erma Donahue, hall caretaker, \$9.50 hr.; Neil Crawford, park caretaker, \$10.00 hr.; Richard Donahue, halls & recycling, \$10.50 hr. He will continue to receive \$300 a month as Zoning Inspector and 1/2 of the fees. Paul Eglin, parks, hall, recycling, roads, \$11.50 and Bill Albrecht, roads and cemetery, \$12.50. Younglas made the motion, second by Conrad that Linda Van Meter will continue to serve as Zoning Commission and Board of Appeals secretary at \$400 year and that the Zoning Commission and Board of Zoning Appeals receive a \$5 raise per meeting, bringing the amount to \$20.00 Roll call, all yes.

Conrad will continue to serve as representative to the Fire Board, Gordon to the Ambulance Board and Younglas on the Rural Water Board. Younglas will oversee the cemetery, Conrad the recycling , Gordon the equipment and all three, the roads and parks.

The first meeting in January was cancelled.

With no further business, the meeting adjourned on a motion by Younglas, second by Gordon.