

Minutes of the January 1, 2009 Organizational Meeting

Meeting opened by Fiscal Officer Ullom with Trustees Grandstaff, Terry, Remley, Zoning Inspector Potter and Roadman Callan present. Remley nominated Grandstaff for Chairman, Terry second all yes. Grandstaff nominated Terry for Vice-Chairman, Remley second, all yes. Guest Chief Scott Simmons from HVFD. Minutes from the December 29, 2008 meeting were read and approved.

Terry moved that the following *organization resolutions* be adopted (01-2009-01):

- Meetings to be held on the third Monday of each month at 7:00 P.M., at the Township Hall, Croton. Special meetings will be advertised ten days prior or according to ORC.
- Fiscal Officer to apply for any advances due the Township.
- The Township will pay the deductible for official's liability coverage.
- Township credit cards will have a \$3000 limit with acknowledgement from the Fiscal Officer of their intended use.
- Township cell phone usage by will be limited to Township business.
- Mileage for out of Township travel at state amount 50.5 cents/mile.
- Trustees are responsible for upkeep of Township buildings and equipment.
- The Township will destroy no records; Records Commission to consist of the Trustees, Fiscal Officer, and County Prosecutor. Records Retention schedule to be followed.
- Limit time available to speak during meetings to five minutes.

Cemetery

- Cemetery rates: \$300 per grave for Township residents, \$1,000 per grave for out-of-township residents, limit five graves, \$500 if out of Township less than 2 years. Urn burial, \$150 at Township's schedule, \$250 special service. Foundations, 70 cents a square inch, with a minimum of \$150. Opening and closing, \$450 weekdays, \$575 Saturdays, and \$800 Sundays and Holidays. Disinterment, \$2000. Burials to be in concrete vaults, top seal only. Limit four urn burials per grave site. Funerals to be scheduled at least 3 hours apart; last service (in the cemetery) by 3 P.M on weekdays, 1 P.M. on weekends and holidays.

Wages

- Callan - \$21.25 an hour, 3 weeks vacation, 40 hours sick time, disability policy, life insurance, County Holidays and health insurance.
- Part-time help \$10-15 an hour. Trustees authorized Janet Gibson \$10.50 an hour, Smith to remain at \$14.
- Township officials will be paid at rate allowed by budget. No increase in 2009. Trustees and the Fiscal Officer will be allowed health insurance reimbursement of out of pocket premium limited to \$200 a month. Life insurance and disability policies will be offered.

Zoning

- Zoning Inspector: Gordon Potter, will receive \$485 a month.
- Culvert Permits: \$550, includes "gravel to hold in place" of 411 or 304 gravel to be placed by the Township, culvert to be at least 12" by 30', 16 gauge steel, or double walled, smooth walled plastic, or at Trustees discretion. Installation of ditch tile in front of properties shall be with smooth wall perforated tile, with 12 inches of cover, and allow a ditch depth of at least 6 inches. Zoning permits \$650, Garage and addition permits \$150, and decks and porches \$50.
- Hard surface driveways need to be level or below with edge of road and continue slope of road bed for three feet. Concrete curbs need to nine (9) feet from road.
- Zoning Board members to be paid \$40 a meeting.
- Grandstaff and Potter to be in charge of mowing inspections.
- Fiscal Officer to prepare letters to send out for weed control notice by April.
- The following zoning board member term were approved:

Zoning Board (terms ends 12-31)
H. Ullom 2011

Zoning Appeals Board
Jim Clever

2012

Tom Rose 2010
D. Cullison 2009
R. Hogue 2013
Ruth Wickliff 2012

R. Newell 2013
A. Warner 2009
J. Harrison 2010
D. Severance 2011

Remley seconded the motion; Remley, Grandstaff, and Terry yes.

Temporary Appropriations 2009			
General		MVR Fund	
Salary- Trustees	\$27,012	Other Supplies	\$12,144
Salary-Fiscal Officer	\$14,147		
PERS	\$17,000	Fund Total	\$12,144
Medicare	\$2,500		
Medical/Hospitalization	\$25,000	Gasoline Tax Fund	
Workers Compensation	\$4,000		
Auditing Services	\$3,500	Salaries-All Other Township	\$70,000
UAN	\$4,152	Other Supplies	\$53,000
Co. Auditor & Treas. Fees	\$2,500		
Election Expenses	\$700	Fund Total	\$123,000
Travel & Meeting Expenses	\$1,500		
Telephone	\$2,000	Road & Bridge Fund	
Postage	\$300		
Advertising	\$1,000	Salaries-All Other Township	\$4,000
Electricity	\$2,000	Co. Aud. & Treas. Fees	\$1,500
Natural Gas	\$1,500	Other Supplies	\$130,679
Property Insurance Prem.	\$5,900		
Office Supplies	\$1,500	Fund Total	\$136,179
Other Supplies	\$2,000		
Other Dues & Fees	\$600	Cemetery Fund	
Compensation of Boards	\$4,000		
Salaries, All Other	\$5,400	Salaries-All Other Township	\$4,342
Other	\$1,000	Uniform, Tool & Equipment	\$4,400
Payment to a Political Sub.	\$2,500	Other Supplies	\$5,000
Mach., Equip. & Furniture	\$500		
Other Capital Outlay, Town Hall	\$5,000	Fund Total	\$13,742
Operating Transfers Out	\$32,619		
		General Bond Retirement	
Fund Total	\$123,617		
		Co. Aud. & Treas. Fees	\$300
Fire District Fund		Principal Payments	\$26,500
		Interest	\$4,422
Co. Aud. & Treas. Fees	\$1,000		
Election Expenses	\$100	Fund Total	\$26,351
Natural Gas	\$4,000		
Contracted Services	\$72,000	Ohio Public Works	
Other Supplies	\$88,000	Other supplies	\$0.00
Fund Total	\$165,100	Fund Total	\$0.00
Total All Funds	\$600,133		

No further business, meeting adjourned.