

Minutes of the January 3, 2008 Organizational Meeting

Meeting opened by Fiscal Officer Ullom with Trustees Grandstaff, Terry, Remley, Zoning Inspector Potter and Roadman Callan present. Grandstaff nominated Remley for Chairman, Grandstaff second all yes. Remley nominated Grandstaff for Vice-Chairman, Terry second, all yes. Guest Chief Scott Simmons from HVFD. Minutes from the December 28, 2007 meeting were read and approved.

Grandstaff moved that the following *organization resolutions* be adopted (01-2008-01):

- Meetings to be held on the third Monday of each month at 8:00 P.M., at the Township Hall, Croton. Special meetings will be advertised ten days prior or according to ORC.
- Fiscal Officer to apply for any advances due the Township.
- The Township will pay the deductible for official's liability coverage.
- Township credit cards will have a \$3000 limit with acknowledgement from the Fiscal Officer of their intended use.
- Township cell phone usage by will be limited to Township business.
- Mileage for out of Township travel at state amount 50.5 cents/mile.
- Trustees are responsible for upkeep of Township buildings and equipment.
- The Township will destroy no records; Records Commission to consist of the Trustees, Fiscal Officer, and County Prosecutor.
- Limit time available to speak during meetings to five minutes.

Cemetery

- Cemetery rates: \$300 per grave for Township residents, \$850 per grave for out-of-township residents, limit five graves, \$500 if out of Township less than 2 years. Urn burial, \$150 at Township schedule, \$250 special service. Foundations, 70 cents a square inch, with a minimum of \$150. Opening and closing, \$450 weekdays, \$575 Saturdays, and \$800 Sundays and Holidays. Disinterment, \$2000. Burials to be in concrete vaults. Limit four urn burials per grave site. Funerals to be scheduled at least 3 hours apart; last service by 3 P.M.

Wages

- Callan - \$20.60 an hour, 3 weeks vacation, 40 hours sick time, disability policy, life insurance, County Holidays and health insurance.
- Part-time help \$10-14 an hour.
- Township officials will be paid at rate allowed by budget.

Zoning

- Zoning Inspector: Gordon Potter, will receive \$475 a month.
- Culvert Permits: \$550, includes "gravel to hold in place" of 411 or 304 gravel to be placed by the Township, culvert to be at least 12" by 30', 16 gauge steel, or double walled, smooth walled plastic, or at Trustees discretion. Installation of ditch tile in front of properties shall be with smooth wall perforated tile, with 12 inches of cover, and allow a ditch depth of at least 6 inches. Zoning permits \$650, Garage and addition permits \$150, and decks and porches \$50.
- Hard surface driveways need to be level or below with edge of road and continue slope of road bed for three feet.
- Zoning Board members to be paid \$40 a meeting.
- Grandstaff and Potter to be in charge of mowing inspections.
- Fiscal Officer to prepare letters to send out for weed control notice by April.
- The following zoning board member term were approved:

Zoning Board		(terms ends 12-31)	Zoning Appeals Board	
H. Ullom	2011		Jim Clever	2012
Tom Rose	2010		R. Newell	2008
D. Cullison	2009		A. Warner	2009
R. Hogue	2008		J. Harrison	2010
Ruth Wickliff	2012		D. Severance	2011

Terry seconded the motion; Remley, Grandstaff, and Terry yes.

Fire Department

Chief Simmons asked for \$60,000 per year contract for Fire and EMS protection for three years. Terry moved to award the *Hartford Volunteer Fire Department* \$60,000 for 2008, Grandstaff, second all yes (Resolution 01-2008-02). Chief Simmons stated that he would return to the January regular meeting with department budget. The department would like to have help with purchasing new medic this year.

Grandstaff moved to accept the following *Temporary Appropriations for 2008*:

General			MVR Fund	
Salary- Trustees	\$27,012		Other Supplies	\$12,144
Salary-Fiscal Officer	\$14,147			
PERS	\$16,000		Fund Total	\$12,144
Medicare	\$2,500			
Medical/Hospitalization	\$22,500		Gasoline Tax Fund	
Workers Compensation	\$5,000			
Auditing Services	\$1,000		Salaries-All Other Township	\$58,000
UAN	\$2,600		Other Supplies	\$65,000
Co. Auditor & Treas. Fees	\$2,500			
Election Expenses	\$700		Fund Total	\$123,000
Travel & Meeting Expenses	\$1,500			
Telephone	\$1,800		Road & Bridge Fund	
Postage	\$300			
Advertising	\$1,000		Salaries-All Other Township	\$4,000
Electricity	\$2,000		Co. Aud. & Treas. Fees	\$1,500
Natural Gas	\$1,500		Other Supplies	\$130,679
Property Insurance Prem.	\$7,000			
Office Supplies	\$1,500		Fund Total	\$136,179
Other Supplies	\$2,000			
Other Dues & Fees	\$600		Cemetery Fund	
Compensation of Boards	\$4,000			
Salaries, All Other	\$2,600		Salaries-All Other Township	\$4,342
Other	\$1,000		Uniform, Tool & Equipment	\$4,400
Payment to a Political Sub.	\$2,500		Other Supplies	\$5,000
Mach., Equip. & Furniture	\$500			
Other Cap. Outlay, Twsp Hall	\$100		Fund Total	\$13,742
Operating Transfers Out	\$37,000			
Fund Total	\$160,859		General Bond Retirement	
			Co. Aud. & Treas. Fees	\$300
Fire District Fund			Principal Payments	\$21,629
			Interest	\$4,422
Co. Aud. & Treas. Fees	\$1,000		Fund Total	\$26,351
Election Expenses	\$100			
Natural Gas	\$4,000		Ohio Public Works	
Contracted Services	\$45,000		Other supplies	\$0.00
Other Supplies	\$108,166		Fund Total	\$0.00
Fund Total	\$158,266			
Total All Funds	\$630,541			

Second by Terry, Remley, Grandstaff, and Terry yes. (Resolution 01-2008-03)

No further business, meeting adjourned.

