

## Reservation Information

More than 1,000 hotel rooms, at six hotels, all within 10 minutes of the Columbus Convention Center, are reserved for the OTA conference. Hotel reservations are handled by the Columbus Housing Bureau. You may register one of two ways:

1. **Register online.** To register online, you must have a credit card and valid e-mail address. Visit the Events/Winter Conference page of the OTA Web site: [www.ohiotownships.org](http://www.ohiotownships.org). Please note: this is the preferred method of registration by the Housing Bureau.
2. **Mail or fax your reservation.** If you choose not to register online, complete this form and mail it to 277 W. Nationwide Blvd., Suite 125, Columbus, Ohio 43215 or fax to 614-222-6140. Make check or money order as listed below payable to the GCCVB. Credit cards are encouraged.

\*Regardless of the registration method, you will receive confirmation from the Housing Bureau via e-mail, fax or mail.

\*Do not send your housing request to the Ohio Township Association, it will NOT be processed.

A few reminders...

1. The hotel reservation cut-off date is Friday, Jan. 29, 2010. After this date, availability may be limited and room rates subject to change.
2. Changes and cancellations prior to Thursday, Feb. 11, 2010, can be made using the online reservation system or e-mailed to [housing@experiencecolumbus.com](mailto:housing@experiencecolumbus.com). If you do not have Internet access, make your request in writing and mail or fax to the above information. To cancel a reservation after Feb. 11, contact your hotel directly. You will be charged a \$25 fee.

## Hotel Preference

Rank your hotel preference 1-6 and circle your preferred room type.

| Preference | Hotel              | Single          | Double | Triple          | Quad/Suite |
|------------|--------------------|-----------------|--------|-----------------|------------|
| _____      | Hyatt Regency      | \$139           | \$149  | \$149           | \$149      |
| _____      | Crowne Plaza       | \$144           | \$144  | \$154           | \$164      |
| _____      | Doubletree Suites  | \$138           | \$138  | \$138           | \$138      |
| _____      | Drury Inn & Suites | <b>SOLD OUT</b> | \$129  | <b>SOLD OUT</b> | \$139      |
| _____      | Hampton Inn        | \$129           | \$139  | \$139           | \$139      |
| _____      | Red Roof Inn       | \$113           | \$113  | \$113           | \$113      |

Smoking Preference: \_\_\_\_\_ Smoking \_\_\_\_\_ Non-Smoking

## Personal Information

Name: \_\_\_\_\_ Name of Person(s) Sharing Room: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Deposit Amount: \_\_\_\_\_ Check #: \_\_\_\_\_ Money Order: \_\_\_\_\_

Credit Card: Visa MasterCard American Express

Card #

Expiration Date

Signature